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STEM Cart & Kits Policy

Prepared for: Ellsworth Public Library
 Approved by: Board of Trustees
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STEM Cart & Kits Policy

Policy Statement

The Ellsworth Public Library will offer access to the STEM Cart as entertainment or library related programs as part of the library’s commitment to support the growth of children.

STEM Cart & Kits Policy

Regulations

Ellsworth Public Library patrons in good standing will be allowed to use the STEM Cart and kits.

As with other library material, restriction of use may be monitored to capability of user. All users must have a signed waiver on file before they can use the STEM cart and kits. If under the age of 18, users must have a signed waiver from a parent. The library reserves the right to refuse the use of STEM cart and kits to any one person. The library is not responsible for injury or damage caused by use of any of the equipment. All users of STEM Cart and or kits must abide by this policy.

Procedures

The Library STEM Cart is intended to be used by patrons and families to explore different Science, Technology, Engineering and Mathematics concept through various tools, games, experiments, and activities. This is not a staff led program. Patrons will be given the materials and written instructions to work on their own.

Guidelines

No person shall engage misuse of the STEM cart and kits, including – but not restricted to the following:

1. Use of the STEM cart and kits by patrons will be first come first serve basis. STEM kits are not available to be reserved.
2. Only one kit may be checked out by one patron, group, or family at a time.
3. A member account that is blocked must be addressed before the patron can use the STEM Cart and kits.
4. STEM kits from the cart are not to leave the library.
5. Patrons will be held responsible for all applicable replacement costs, up to \$100.00 for the kit(s) contents if lost, stolen or damaged while in use. The library will not accept replacement contents or accessories purchased by the customer.
6. No food or drink shall be used in close proximity to the STEM kits.
7. Any staff members can suspend use for up to one week. An incident report will be filled out and reviewed by the library director to determine if a longer suspension is necessary.

Failure to follow guidelines will cause patron to lose permission to use STEM Kits from the STEM cart.

Ellsworth Public Library STEM Cart & Kits Agreement

Name: _____ Library Card # _____

Phone #: _____ Email Address: _____

Parent/Guardian Name (if under 18): _____

Parent/Guardian Phone # (if under 18): _____

By signing this agreement, I acknowledge that the Ellsworth Public Library and the City of Ellsworth is not responsible for any injury or damage caused by the use of equipment in the Makerspace area.

In addition:

- I agree abide by the library's policy regarding the Makerspace and its intended use.
- I agree that I am financially responsible for any damage to equipment I or my child use.

Signature: _____ Date: _____

Signature of Parent/Guardian (if under 18):

Signature: _____ Date: _____

Staff Signature: _____ Date: _____