

Minutes of the October 3, 2024 Library Board of Trustees Meeting

Meeting was called to order at 5:30pm by Linda Bottorff, Vice President. Trustees John Lovell, Linda Graves and Beth Grove were present. Library Director, Karlie Hunter was also present.

There were no guests present.

Agenda was unanimously approved with a motion by Graves and seconded by Lovell.

The minutes from the September 5, 2024 meeting was unanimously approved with a motion by Grove and seconded by Graves.

The September financial statement was not yet available to be approved. The new City Clerk will give the reports to the Library Director once she has completed training. Grove reported that the city mayor has told her the library will receive the unspent money from fiscal year 2023-2024.

One of the library's computers is currently out of order. The board suggested asking the telephone cooperative to try to fix the issue.

Hunter presented the monthly circulation statistics with a new form that compares the monthly statistics to the previous month and previous year. The board agreed that the new form is more useful to reference and should be continued in upcoming months.

The board unanimously approved the Seamless Pros bid for a vertical steel siding on the front of the library building with a motion by Grove and second by Lovell. Hunter will contact the company to get on their schedule.

The board unanimously approved replacing the currently library sign with black stud letters from First Class Signs with a motion by Lovell and second by Grove. Hunter will work with the company to have those ready to put up when Seamless Pros replaces the siding.

The board reviewed changes to the circulation policy and unanimously voted to approve the changes with a motion by Lovell and second by Graves.

The board unanimously approved extending the library's hours on Thursday, October 31 and handing out candy for the city's trick or treat night with a motion by Grove and second by Lovell. The library will be open from 12-7pm that day.

Graves asked about the BASE workout program. Hunter reported that in order to run the program through BASE, the library needs a volunteer age 55 or older to train with RSVP and run the program. No volunteers have stepped forward at this time, but the board will keep looking for people to run the program.

The meeting was adjourned at 6:11pm with a motion by Grove and second by Graves.