

## **Minutes of the November 7, 2024 Library Board of Trustees Meeting**

Meeting was called to order at 5:34pm by Wayne Nueman, President. Trustees Linda Bottorff, John Lovell, Linda Graves and Beth Grove were present. Library Director, Karlie Hunter was also present.

There were no guests present.

Agenda was unanimously approved with a motion by Graves and seconded by Lovell.

The minutes from the October 3, 2024 meeting were unanimously approved with a motion by Bottorff and seconded by Grove.

The September and October financial statements were reviewed and unanimously approved with a motion by Lovell and second by Bottorff.

The board reported receiving multiple positive comments about the new siding on the front of the building. Hunter gave an update on the cost and timeline for the new sign. The estimate she was given from First Class Signs was significantly lower than the original rough quote she was given. Hunter will continue to work with the sign company to get on their installation schedule.

The board unanimously approved the purchase of two new Lenovo computer towers with a motion by Bottorff and second by Grove.

Hunter presented the monthly circulation statistics. All of the measured statistics were higher than the previous month and the previous year in the same month with the exception of Wifi usage compared to the previous year. The board asked why the meeting room usage was so much higher than both comparisons. Hunter reported added weekly programming for kids after school and a high number of attendance for the radon safety program. Hunter also shared about the success of the trick or treat night at the library.

The board discussed how donations to the library are handled. There were questions whether donations not spent at the end of the fiscal year would be taken back into the city general fund. Hunter will ask the city clerk about the proper procedure for making sure library-designated donations are kept at the library.

Hunter reported that Linda Clark will be leading the BASE exercise program for adults 55 and older starting the first week of December. The class will meet in the back room of the library at 10:15 on Friday mornings.

The meeting was adjourned at 6:08pm with a motion by Bottorff and second by Grove.