

## **Minutes of the July 11, 2024 Library Board of Trustees Meeting**

Meeting was called to order at 5:35pm by Linda Bottorff: Vice President. Trustees John Lovell and Beth Grove were present. Library Director, Karlie Hunter was also present.

Guests were Kathy Eittreim, community member, and Lori Yager, city mayor.

Agenda was approved with a motion by Lovell and seconded by Grove.

The minutes from the June 6, 2024 meeting was approved with a motion by Grove and seconded by Lovell.

The May financial statement was approved with a motion by Grove and seconded by Lovell. The June financial statement was approved with a motion by Grove and seconded by Lovell. The year-end statement was not approved, as there were questions that must be addressed by city hall.

The library will contact three companies to assess and quote repairs for the front of the library building. The library has received a \$1,000 grant from POET to go toward this beautification project.

Hunter brought up the possibility of moving the Young Adult section of books in the library to follow the Adult Fiction section. It is believed that the teens in the community do not enter the YA section since it is next to the younger Junior Fiction and Nonfiction sections. This move will give teens greater privacy, and YA books may be browsed by adult patrons as well. The board approved the change to take place over the next couple of months.

The board discussed the replacement of a couple of the library computers. Hunter will research options to bring to the next meeting. A decision will be made after the library receives more clarity on the state of their finances for the new fiscal year.

Hunter presented the monthly circulation statistics. All numbers were comparable to previous months. Hunter also presented a yearly impact report to the board that will be posted on the library's website for patrons and community members to view.

An updated policy draft was presented for the library's new Wi-Fi hotspots. The board approved the new policy with a motion by Bottorff and seconded by Grove.

The board will vote for officers and the bylaw changes in the August meeting.

With a motion by Lovell and a second from Grove, the board approved the director's wage to be raised from \$16 to \$18 per hour. This was the wage agreed upon during the hiring of the new director.

The board discussed moving the library's regular hours on Friday from 12-5pm to 10am-3pm to better accommodate the local daycare and other community members. The board will continue

this discussion during the August board meeting, along with the discussion of purchasing of new promotional materials to reflect the new hours.

Board members will receive continuing education training for an hour after the August board meeting.

The meeting was adjourned at 6:50pm with a motion by Lovell and seconded by Grove.