

**Ellsworth Public Library Board of Trustees Meeting
January 9, 2025, 5:30 PM
Library Meeting Room**

Call to Order:

Welcome and Recognition of Guests:

Approval of Agenda:

Minutes of the last meeting:

Visitors/Public Comments/Suggestions:

Monthly Financial Statement:

Reports:

- Building and Maintenance
- Materials and Advisory
- Public Relations
- Technology

Librarians Report: Monthly Circulation Statistics

Old Business:

- Review Strategic Plan
- FY 25-26 Budget

New Business:

- SRP 2025: Level Up at Your Library

Upcoming Meeting: February 6, 2025 @ 5:30pm

Adjourn:

Budget questions I sent to Heidi:

1) Will we keep paying the insurance fee or could we set up a renter's insurance policy instead? From what I understand, before a few years ago, that was never in the library's budget and it came out of the city's general fund. There were arguments about that with the people before us, and I'm not sure it was ever looked into fully/resolved. (picture of questions from previous library board reports attached).

2) Is the clerical expense category necessary? I'm not sure what that was used for or why the budget for it this year was almost \$900 according to the financial reports.

3) There are also a few other categories on the financial report that are listed as having a \$0 budget this year. Can we get rid of a few of those, or what are they listed for? (Example: Collections expense, Other professional services)

From Heidi:

Ok so I heard back from Lori... the library has always paid for their insurance it was just added as a line item last year so it was more clear and transparent to all.

We will be removing the clerical fees this year.

Happy to remove collection expenses. The "Other Professional Services" are in case you ever hire someone to come in and do activities.

The Ellsworth Public Library
board meeting for January
2025 was moved back a
week to **January 9 at
5:30pm** due to holiday
travel.

The agenda for the meeting will be posted no later than
5:30pm on Wednesday, January 8.

*This change was approved by the board during the
December meeting.