

Minutes of the September 5, 2024 Library Board of Trustees Meeting

Meeting was called to order at 5:32pm by Linda Bottorff, Vice President. Trustees John Lovell, Linda Graves and Beth Grove were present. Library Director, Karlie Hunter was also present.

There were no guests present.

Agenda was unanimously approved with a motion by Graves and seconded by Grove.

The minutes from the August 1, 2024 meeting was unanimously approved with a motion by Grove and seconded by Lovell.

The July financial statement was not yet available to be approved. The new City Clerk will give those to the Library Director once she has completed training.

Hunter reported that she used a carpet cleaner to remove some of the stains in the carpet and will work on replacing some of the carpet squares as needed.

Hunter presented a senior workout program idea to the board and asked for input. The board discussed the topic and decided that the new program would be desirable and fill a need in the community. Hunter will work on logistics, such as a liability waiver before adding the program to the calendar.

Hunter reported positive comments from community members about the raised flower bed outside. The board agreed and said they have also heard positive remarks about the appearance of the library.

Hunter reported that she may be able to receive some computer monitors as donations from her previous employer to help with the technology upgrades. The board will decide on the purchase of two new computer towers after they receive the updated financial statements.

Hunter presented the monthly circulation statistics. The statistics were higher than last August.

First Class Signed has reported that the current sign on the front of the library building has a letter that is cracking and the rest will follow suit within the next year. The board discussed the options to replace the current sign during the repair of the front of the building. The decision was tabled until next meeting.

Seamless Pros and Thompson Construction and Sons gave the board estimates for the repairs to the front of the building. Next Generation was also contacted but said the job was too small for them to take on. Thompson Construction would not be able to get to the project this year. The board discussed the options given by Seamless Pros and tabled the decision until a question could be answered by the contractor.

The State Library has announced that they will no longer provide an email service to Iowa public libraries starting in May of 2025. Hunter presented the options of Google and Zoho email providers with her preference being Google. The board unanimously voted in favor of switching to Google for the library's email service with a motion by Lovell and second by Graves.

Hunter presented what she learned about friends group and foundations at a recent webinar, and the board decided to revisit the conversation in 6 months.

The meeting was adjourned at 6:20pm with a motion by Grove and second by Lovell.

Board members stayed for an hour after the September board meeting for continuing education.